

Four51 Admin Fundamentals

Who should attend:

This course is ideal for new customers looking to fully understand the application. Four51 Admin Fundamentals is also a great refresher for anyone who has not worked with the application or anyone who needs to have a thorough understanding of the capabilities of the application (a salesperson, for example).

What you will learn:

The course covers all the essentials of using the application including creating buyer companies, handling orders, and creating static products in a hands-on learning environment. When you attend, you will also receive instruction and documents regarding Four51 best practices that you can apply as you continue your use of the application.

Four51 Admin Fundamentals is a comprehensive and robust two-day course that offers an in depth look at the application and its abilities and also paves the way for earning certified user status.

Why it's valuable to your company:

When satisfying each and every customer is your goal, your best weapon is knowledge. The more you know how to do within the Four51 application, the more solutions you can implement and the more customers you can satisfy. You will be equipped to proficiently and efficiently create unique solutions for your customers.

Where training is conducted:

Training and certification courses are held at least monthly at Four51 headquarters in Minneapolis, MN. If you have a group of five or more trainees, please contact Four51 for information about group rates and on-site training.

How to sign-up and learn more:

Visit the Training and Certification section of Access Four51 (<http://myaccess.four51.com>) to access course overviews, answers to frequently asked questions and a registration calendar. A proficiency exam may be administered for users who have been previously trained and are seeking certification.